



Nurture-Believe-Inspire-Achieve

**Danson
Primary
School**

Intimate Care Policy

INTIMATE CARE POLICY

We believe intimate care is any activity such as feeding, oral care, washing, changing clothes, toileting, first aid and medical assistance, comforting and support, and supervising intimate self-care that is required to meet the personal needs of a child regularly or during a one-off incident.

We have a duty to safeguard children and school personnel at all times. We must develop independence in each child but on those occasions when children need assistance they must feel safe, have personal privacy, feel valued, are treated with dignity and respect, are involved and consulted about their own intimate care with school personnel that are specially trained in intimate care procedures.

We treat every child as an individual, treating them gently and as sensitively as possible.

Aims:

- To safeguard the rights of children;
- To safeguard school personnel trained in intimate care procedures

Procedure:

The role of the Governing Body:

The Governing Body has:

- delegated powers and responsibilities to the Head Teacher in the delivery of this policy;
- nominated link governor (safeguarding) to visit the school regularly, to liaise with the Head Teacher and to report back to the Governing Body;
- responsibility for the effective implementation, monitoring and evaluation of this policy

The role of the Head Teacher:

The Head Teacher will ensure:

- all school personnel are aware of this policy;
- all parents are aware of this policy;
- school personnel who provide intimate care are suitably trained to do so;
- that new developments, resources and equipment are brought to the attention of the appropriate school personnel;
- that this policy is monitored and evaluated and any recommendations for improvements are reported to the Governing Body.

The role school personnel with responsibilities for intimate care:

School personal will:

- Receive training in Child Protection, First Aid, intimate care procedures, and Health& Safety training in moving and handling;
- Be professional in their duties at all times;
- Be respectful of a child's needs;
- Preserve a child's dignity and respect with a high level of privacy, choice and control appropriate to the child's age and situation;
- Be aware of a child's method and level of communication;
- Make sure practice in intimate care is consistent;
- Be aware of their own limitations;
- Promote positive self-esteem and body image;
- Work in partnership with parent/carers;
- Report any concerns they have about a child;
- Report any concerns that they have about a colleague's intimate care practise;
- Be aware of the danger of allegations being made against them;
- Take precautions to avoid risk by ensuring that two staff members are present/in the vicinity.
- Complete intimate care record for when appropriate.

Health and Safety

- Staff should always wear gloves and an apron when appropriate.
- Soiled wipes should be placed into a nappy sack, placed into a black bin bag and removed from site on a daily basis.

Role of parents:

Parents will:

- Advise the school of any known intimate care needs relating to their child;
- Be involved with their child's intimate care arrangements on a regular basis.
- Parents should provide disposable bags, wipes. Parents' should be made aware of this responsibility.

Rights of the child:

All children have the right to be treated:

- With sensitivity and respect in such a way that their experience of intimate care is a positive one;
- By professionals suitably trained and assessed to be competent to undertake procedures in intimate care.

Monitoring the effectiveness of the policy:

- Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the Governing Body.

Date reviewed: June 2023

Next review: June 2026

Head Teacher: L Casey

Chair of Governors: M Egelton



INTIMATE CARE RECORD FORM

NAME:			CLASS:		
Key Details: Circle as appropriate			Toileting Support (TS) Medical (M) Illness (I) Other (O)		

Name of Child	Date	Time	Comments	Staff Involved	Signatures