

**Bexley London Borough  
Directorate of Education**

**Head Teacher:** Mrs L Casey  
(*BEd Hons, MA, NPQH*)

**Head Teacher:** Mrs A Allen  
(*BEd Hons, MA, NPQH, PQSI*)



**Danson Primary School**

Danson Lane  
Welling  
Kent  
DA16 2BH

**Tel:** 020 8303 1858

**Fax:** 020 8304 2075

**email:** [office@danson.bexley.sch.uk](mailto:office@danson.bexley.sch.uk)

## **Entrance and Dismissal Information – September 2023**

**21<sup>st</sup> July 2023**

Dear Parents and Carers,

For the return in September, the following arrangements will be in place regarding the entrance and dismissal for all year groups:

- For Years 1-6 the drop and go system will operate between 8:30am and 8:42am using the Danson Lane main gate and the Dansington Road entrance.
- For Nursery - Dansington Road entrance
- For Reception - Dansington Road entrance (Following the staggered entry arrangements the 8.30am Drop and Go can be used)

We would recommend the following:

- Any Key Stage 2 child (Years 3-6) who doesn't have a sibling are to use the Danson Lane entrance.
- Any families who have children in Year 1 and 2 are to use the Dansington Road entrance.

Under the 'drop and go' system, for Years 1-6, your child will walk from the gate of your choice to their classrooms independently. To enable a smooth transition for this to happen, staff will be on hand in the mornings, to direct your child to where they need to go when they enter the school site. Under the Home School Agreement, it is your parental responsibility to ensure your child arrives safely to school, is presented to a member of staff at the school gate, and crosses the gate threshold. This is also explained in the school online prospectus, which can be found on the school website under the 'About Us' tab on the home page.

All gates will close at 8:42am. If you arrive after this you will be asked to take your child to the main entrance in Danson Lane, so that you can sign your child into school via our electronic register. It is important that you do not leave your child to walk by themselves to the main entrance in Danson Lane after the gates have closed. You will then need to present your child to the staff in the School Office and sign them into school via our electronic register.

### **End of day Collection Arrangements**

	<b>Reception</b>	<b>KS1</b>	<b>KS2</b>
<b>School Ends</b>	3.05pm	3.10pm	3.20pm

### **Reception**

Children will be collected from the Reception collection area. Please refer to the photo below.

### **Year 1 and Year 2**

Children are to be collected from the Key Stage 1 playground. Please refer to the photo below.

### **Years 3, 4 and 5**

Children are to be collected from the large Key Stage 2 playground. Please refer to the photo below.

### **Year 6**

Children are to be collected from the Key Stage 2 playground by the school field. Please refer to the photo below.

We would like to take this opportunity to say thank you all for your ongoing support with the staggered end of the school day arrangements. We appreciate that for some of you this can be tricky at times with siblings being at different collection points, but I am really proud of the way that staff, parents and children have risen to the challenge and made it a seamless process. Thank you so much for your continued support.

### **To ensure the safety of all of the Danson Community:**

#### **I/We agree to:**





- Follow the systems for the drop off and collection of my child.
- Not congregate at the gate during drop off and collection times.
- Not allow my child to enter any residents' gardens whilst walking to and from school or whilst waiting to come into school.
- Update records on the walking home 'collection lists' held by teachers if someone else is picking up my child.
- Ensure my child arrives safely to school, is presented to a member of staff at the school gate and crosses the gate threshold.
- If arriving after the gates have closed, I will ensure that I present my child to a member of the Office Team and sign them in via the electronic register.
- If I need to drive my child to school, I will park in a courteous and respectful manner to keep all members of our Danson family and community safe.

Below this letter you will find information about the start and end times of the school day from September 2023, along with where you should queue and which gate you will need to be at for collection depending on the year group of your child/children. Please could you ensure that you have shared this information with the people listed on your collection list.



Thank you again for your continued support and understanding in the dropping off and collection arrangements. Have an amazing summer and we look forward to seeing you in September.

With best wishes,

Mrs Casey and Mrs Allen  
Co- Head Teachers

Year Group	Times children are to attend school	Gate to be dropped off at	Gate to be dropped off/collected from
<b>Nursery</b>	8:30am-11:30am (Butterflies)	Dansington Road (bring to the Nursery garden)	<p>Dansington Road (collect from the Nursery garden)</p> 
<b>Reception</b>	<p>Staggered Entry Arrangements until 18/09/2023</p> <p>Following staggered Entry arrangements</p> <p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8.45am School finishes 3:05pm</p>	Dansington Road	<p>Dansington Road (Please queue as below)</p>  <p>To the right of the gate as you stand on the pavement looking at it.</p>  <p>Please can you make your way to the playground in the picture below to pick up your child/children at the end of the day.</p> 
<b>Year 1</b>	Drop and Go 8:30am- 8:42am	Dansington Road	<p>Dansington Road (Please queue as below)</p>

	<p>School starts 8:45am</p> <p>School finishes 3:10pm</p>	<p>Danson Lane main gate</p> <p>Dansington Road</p>	<p>Queue either side of the gate in Dansington Road</p>  <p>Please can you make your way to the playground in the picture below to pick up your child/children at the end of the day.</p> 
<p><b>Year Group</b></p>	<p><b>Times children are to attend school</b></p>	<p><b>Gate to be dropped off at</b></p>	<p><b>Gate to be dropped off/collected from</b></p>
<p><b>Year 2</b></p>	<p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8:45am</p> <p>School finishes 3:10pm</p>	<p>Dansington Road</p> <p>Danson Lane main gate</p> <p>Dansington Road</p>	<p>Dansington Road <i>(Please queue as below)</i></p> <p>Queue either side of the gate in Dansington Road</p>  <p>Please can you make your way to the playground in the picture below to pick up your child/children at the end of the day</p> 

<p><b>Year 3</b></p>	<p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8:45am</p> <p>School finishes 3:20pm</p>	<p>Dansington Road</p> <p>Danson Lane main gate</p> <p>Danson Lane</p>	<p>Danson Lane (main gate) <i>(Please queue as below)</i></p>  <p>To the <b>right of the main gate</b> as you stand on the pavement looking at it.</p>
<p><b>Year 4</b></p>	<p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8:45am</p> <p>School finishes 3:20pm</p>	<p>Dansington Road</p> <p>Danson Lane main gate</p> <p>Danson Lane</p>	<p>Danson Lane (main gate) <i>(Please queue as below)</i></p>  <p>To the <b>left of the main gate</b> as you stand on the pavement looking at it.</p>
<p><b>Year 5</b></p>	<p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8:45am</p> <p>School finishes 3:20pm</p>	<p>Dansington Road</p> <p>Danson Lane main gate</p> <p>Danson Lane</p>	<p>Danson Lane (main gate) <i>(Please queue as below)</i></p>  <p>To the <b>right of the main gate</b> as you stand on the pavement looking at it.</p>
<p><b>Year 6</b></p>	<p>Drop and Go 8:30am- 8:42am</p> <p>School starts 8:45am</p>	<p>Dansington Road</p> <p>Danson Lane main gate</p> <p>Danson Lane (new gate)</p>	<p>Danson Lane (new gate) <i>(Please queue as below)</i></p> 

	School finishes 3:20pm		To the <b>right of the new gate</b> as you stand on the pavement looking at it.
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Dansington Road	
Danson Lane main gate	
Danson Lane (new gate)	