



JOB DESCRIPTION – PRIMARY CLASS TEACHER - MAIN PAY SCALE & UPPER PAY SCALE

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers’ Pay and Conditions Document, the current Education Act, the required standards for Qualified Teacher Status, other current educational legislation and the school’s articles of government.

If you are applying and are a UPS teacher, then you must have successfully passed the threshold assessment process and continue to meet those threshold standards as well as to grow professionally by developing your teaching expertise post threshold.

Main Purpose of the job:

The class teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document.
- Meet the expectations set out in the Teachers’ Standards.
- Safeguard and promote the welfare of children and young people.
- Actively support and deliver the school’s vision which is “Nurture, Believe, Inspire and Achieve”.
- Promote the school values and mission statement.

Duties and Responsibilities:

Strategic direction and development of the National Curriculum provision in the school-with the support of, and under the direction of the head and deputy head teacher (s) to:

- Contribute to a positive ethos in which all pupils have access to a broad and balanced curriculum which caters to the needs of all children.
- Analyse and interpret school, local and national data and identify any areas of development and feedback to the Head Teacher in order to maximise the progress of all children.
- Communicate effectively with staff, parents, external agencies and other schools in order to create an effective working relationship.
- Provide maximum support which ensures continuity of provision within their class and subject responsibility.
- Consider the views of both pupils and parents and respond appropriately.
- To follow the School Behaviour Policy as agreed by staff and governors to ensure good conduct and behaviour of all the children in school.
- To be able to deal with challenging behaviour.
- Follow school policies and procedures including the use of paper and digital platforms for recording and reporting within acceptable timescales.
- Successfully lead a curriculum subject or area of learning, depending on experience.
- Adhere to the Staff Code of Conduct and the Staff Handbook.

Teaching and Learning

- Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum and schemes of work.
- Develop an effective classroom environment which is inline with the vision of the school.

- Demonstrate high standards and expectations in teaching & learning and behaviour, which inspire, motivate and challenge all children irrespective of their starting points.
- Adapt teaching to respond to the strengths and needs of all children, ensuring that they can achieve by adapting teaching strategies and resources to match the individual needs of pupils who have additional needs or may be regarded as vulnerable.
- Regularly assess, monitor, record and report on the learning needs, progress and achievements of pupils, whilst making accurate and productive use of assessment to inform planning and accelerate progress.
- Communicate effectively with staff ensuring the successful transition of pupils through the school.
- Demonstrate good subject and curriculum knowledge whilst teaching all subjects that form part of the National Curriculum.
- Ensure that pupil feedback is timely, accurate and facilitates in-class progress.
- Continually develop teaching and learning expertise through continuous professional development and apply this to classroom practise to improve pupils' learning.
- Contribute and support the overall achievement of the school's development areas in line with the School Development Plan.

Professional Development

- Participate in further training and development in order to improve own teaching and classroom practice.
- Be an active participant in the school's appraisal procedures.
- Engage in the coaching and mentoring ethos of the school.
- Access and use professional development dialogue to drive improvement across the school.
- Support the professional development of others at Danson Primary School.
- Engage in evidence-based research within your own subject area and as part of the whole school expectation of continuous improvement for the achievement of all children.

Relationships with staff

- Develop effective positive working relationships with colleagues.
- Collaborate with, direct, organise and manage the work of support staff within the classroom and across each Key Stage.
- To engage and provide input during staff training and working groups as required and relevant to the role.
- Feedback information relating to the progress of children to members of the Senior Leadership Team.
- Feedback information relating to curriculum subject area responsibilities to members of staff and the Senior Leadership Team.

Effective deployment of staff and resources

- Deploy resources delegated to them and ensure value for money through careful resource management.
- Direct and supervise support staff assigned in the classroom.
- Contribute to the professional development of classroom support staff.

General

- Promote equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy.
- Take on any additional responsibilities which might, from time to time, be determined by the Head Teacher.

School specific responsibilities and tasks

Communication

- Communicate effectively with pupils, parents and carers and build effective relationships with them.
- Welcome pupils every morning and be present at the start and end of each day to communicate with parents and carers face to face.
- Use direct face to face communication in the workplace to promote open dialogue where possible
- Record all communication with parents or carers on the relevant systems as appropriate.

Wider Community and Cultural Capital

- To assist with the running of extra-curricular activities, where appropriate, in conjunction with other members of staff.
- To ensure every effort is made to develop and maintain good relationships with parents and the local community.

Please note: this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager. This job description may be amended at any time in consultation with the postholder.